

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTIC JUDGES
NATIONAL GOVERNING BOARD MINUTES
DAYTONA BEACH, FLORIDA
JANUARY 5, 2013

The meeting was called to order by President Evelyn Chandler at 9:00am on January 5, 2013. The President wished everyone a Happy New Year and then presented the agenda.

The following members were in attendance

President: Evelyn Chandler

Vice President: Mary Lee Martin

Secretary/Treasurer: Betty Sroufe – excused

Region 1 – Cindy Lord

Region 2 – Ann Heppner

Region 3 – Leslie Patterson

Region 4 – Barbara Tebben

Region 5 – Hilary Carlson

Region 6 – Pat Panichas – excused

Region 7 – Bonnie Synol

Region 8 – Sheila Ragle

Guest: Ken Osman

APPROVAL OF MINUTES FROM JUNE 22 AND 23, 2012

The minutes of the June 22 and 23 2012 National Governing Board Meetings were read and approved.

Motion: Motion to approve minutes.

Motion: Cindy Lord

Second: Bonnie Synol

Passed: Unanimously

APPROVAL OF MINUTES FROM THE CONFERENCE CALL OCTOBER 10, 2012

The minutes of the October 10, 2012 Conference Call were read and approved.

Motion: Motion to approve the minutes.

Motion: Barbara Tebben

Second: Sheila Ragle

Passed: Unanimously

UPDATES:

On-Line Membership System

The President introduced our guest, Ken Osman to the Board. Ken is a NAWGJ member and has been serving as the point person in getting the system up and running. Judges are now able to pay their dues or join the organization on line. "Email Blasts" will be sent to all members by region beginning Tuesday, January 8. The notifications will be scheduled 3 days apart and a separate email address has been established to handle questions or concerns. The board thanked Ken for all of his hard work and expertise.

The board agreed to have Ken Osman, Evelyn Chandler and Mary Lee Martin given the administrators' rights on the Wild Apricot system until this summer. At that time we will have a better idea of how much time will be needed to keep the records, etc.

Judges Assigning System (JAS)

The JAS is having a very successful year. There will be a short planning meeting in March with Bobbie Cesarek (NCAA Coaches Association President), Donna Trevethan (NAWGJ National JAS Director), Penny Jernigan (NCAA Rules interpreter) and Evelyn Chandler. Any information that comes from that meeting will be passed on to the members.

NAWGJ Insurance and Issuance of contracts to judges not assigned by NAWGJ

The President investigated the usage of the binder that we have been using. After much inquiry a motion was made.

Motion: I move that effective immediately, the insurance binder process will no longer be utilized. NAWGJ members can now be covered by NAWGJ insurance when performing judge's duties for in-gym clinics, critiques and mock meets by contracting an "assigner of record".

Motion: Hilary Carlson

Second: Barbara Tebben

Passed: Unanimously

An assigner of record is an individual who is an elected member of a NAWGJ board and has been officially given the role of assigner by a NAWGJ Board.

It was noted that no transportation issues would be covered by NAWGJ insurance.

Permission from USAG to reproduce educational materials

Evelyn Chandler will keep the board informed of any information she receives from USA Gymnastics In regard to educational materials

SJD workshop site- August 10-11

The SJD workshop will be held in Providence, Rhode Island. The following calendar was discussed:

August 6th - Tuesday – NGB arrives in Providence

August 7th - Wednesday - NGB Committee Meetings

August 8th – Thursday– NGB Meeting

August 9th – Friday – NGB Meets and SJD's arrive in Providence (AM)

1 PM – Compulsory Testing for SJD and NGB

4 PM – TA Workshop

August 10th – Saturday – SJD Meeting

August 11th – Sunday – SJD Meeting until noon

NGB Meeting until 5:00pm

Hotel information has not been finalized at this time.

The NGB had voted in June, 2012 to archive membership materials that are stored at the National Office in Ohio. The executive committee decided in October, 2012 that this will occur in April, 2013. The exact date will be determined by the parties involved.

OLD BUSINESS

SJD Document Review Notebooks

Evelyn handed out the new SJD Document Review folders to the RJD's for distribution. The notebook was discussed at the last SJD Meeting in Las Vegas. The notebook contains a checklist of all of the SJD duties and tabs to facilitate filing of required copies. RJD's will distribute the notebooks and discuss them with their SJDs. The documentation is to begin January 1, 2013.

Constitution Committee Recommendations Tabled from June, 2012

At the last Board Meeting in Las Vegas, the following motion was tabled:

Motion: The Committee recommends that the organization hire a CPA. The desired duties will be defined and the request should be put out to bid.

Bonnie Synol motioned to lay this motion on the Table.

Second: Leslie Patterson

Passed: Unanimously

It was decided that the Executive Board would define the duties, create a bid form and make sure it is placed on the website. All deadlines will be determined by the Executive Board. This should be done as soon as possible.

At the last Board Meeting in Las Vegas, the following motion was also tabled:

Cindy Lord motioned to lay the following motion on the table:

Second: Ann Heppner

Passed: Unanimously

Motion: The Committee recommends that no voluntary position should be so difficult that it would require the hiring of other people on a regular basis to get the task accomplished, therefore, during the next election, the position of secretary/treasurer be divided into two positions – Secretary and Treasurer and duties be reexamined and redistributed.

After discussion, the previous motion that was laid on the table was changed slightly and the following motion was made.

Motion: I move that we separate the current position of Secretary/Treasurer into the 2 positions of Director of Finance and Secretary. The re-aligned duties, responsibilities and election guidelines will be determined by the Constitution Committee.

Motion: Sheila Ragle

Second: Hilary Carlson

Passed: Unanimously

Fiscal Policy Development

Hilary Carlson chaired the Fiscal Policy Committee and gathered ideas and issues that should be addressed by the committee.

Knowing that we are making changes in executive positions, we all agreed that the best way to handle both fiscal issues and address duties of the new offices, a committee should be formed to further work on both the policy and fiscal issues.

The committee will consist of Mary Lee Martin as Chairman with Hilary Carlson, Ann Heppner, Barbara Tebben and Evelyn Chandler.

The committee will meet in March and get back to the Board before August with a working document.

NEW BUSINESS

National Symposium 2014

Chairman of the committee to find a site and date for the 2014 National Symposium is Hilary Carlson. Other members include Ann Heppner, Bonnie Synol and Sheila Ragle.

The committee will continue work to find a suitable site and get back to the board for final discussion at the board meeting in August.

Establishing July 31 as the membership renewal date for all members

After discussion on a renewal date for all members, a motion was made.

Motion by Leslie Patterson: I vote to establish an annual renewal date for NAWGJ memberships to be July 31. Prorated memberships will be available for the first year and for new memberships thereafter.

Second: Cindy Lord

Passed: Unanimously

Other issues

The President asked for issues that Board members would like to have discussed. The following issues will be discussed at the next meeting of the Board:

1. Online Elections
2. Starting pay raise issues
3. YMCA, etc – becoming official members

Bonnie Synol moved to adjourn the meeting.

Cindy Lord was the second.

The Meeting was adjourned.